# Foundation Training in General Practice

# Appendix to HENW General Practice Training Criteria

Each doctor in foundation training will work in general practice for a four-month period.

# The training environment

1.1 The foundation doctors will normally be based in an approved GP specialty training practice.

1.2 A learning environment in a non-specialty training practice can be approved after a formal assessment visit from a GP associate director to confirm that the GP school learning environment criteria are achieved.

1.3 HENW will encourage the concept of the training practice as a learning environment.

1.3 The structural aspects of the practice will be subject to the full postgraduate training criteria as applied by the GP School.

1.4 The foundation doctor will not necessarily require their own room. They will require at least storage space, access to diagnostic equipment and should ideally consult in the same room for most of the time.

1.5 The foundation doctor will need access to an up to date practice library, electronic resources and somewhere for private study.

# 2 The clinical supervisor

2.1 In an approved specialty training practice or approved foundation learning environment there must be an approved F2 clinical supervisor. The supervisor will need to demonstrate protected time for this purpose and there will need to be a plan in place to cover periods of leave.

2.2 The clinical supervisor for a foundation doctor can be one of a variety of people with the approval of the GP Director -

* A GP trainer
* A doctor who has completed the GP basic trainers course in the last 3 years but has not yet progressed to become a trainer.
* A doctor who has completed the basic foundation supervisors course.
* A former GP specialty trainer who has retired within the preceding 3 years where no serious structural or educational deficiencies had been identified. This doctor will need to be up to date with the foundation curriculum and assessments. This would normally be demonstrated by attendance at a foundation supervisor course or update course.

2.3 The supervisor will need to have received an approval visit carried out by an associate director. This will focus on educational criteria if there has been a recent (< 1 year) structural visit to the practice.

2.4 The clinical supervisor must fulfil the criteria for being a trainer apart from the following -

* Although desirable, holding the MRCGP is not a prerequisite for a GP in this capacity.
* The doctor does not need to have been through the basic trainer course or specialty trainer selection interview.

2.5 The clinical supervisor must attend the F2 supervisor course if they have not attended the basic trainers course in the previous three years. When approved they must attend an F2 supervisor update day at least once every 3 years.

# 3 The Training and Assessment experience

3.1 The foundation doctor requires a well defined induction to the practice systems

3.2 The foundation doctor is expected to be involved in the practice fully. The experience will be mapped to the foundation curriculum.

The doctor should –

* Consult with patients and receive feedback using video and direct observation
* Be involved in chronic disease management
* Experience consulting on physical, psychological and social problems
* Be involved with all team members and experience multidisciplinary working
* Be involved in generic management issues within the practice
* Experience the interaction between primary and secondary care.

3.3 The doctor will be expected to attend a foundation teaching programme provided in the area.

3.4 The doctor will receive one hour of protected teaching with the clinical supervisor within the practice per week. There will also be case analysis and surgery review in addition to this.

3.5 The doctor will require regular appraisal and assessment according to national guidance.

3.6 Any poor performance while the foundation doctor is working in the practice needs to be discussed with the foundation programme director and if required the local associate director or dean.

1. **Contractual issues**
   1. The foundation doctor will be employed by the local acute trust and will be subject to the acute trust employment contract. This will be an un-banded post and a contract of up to 40 hours work a week.
   2. The clinical supervisor will be contracted to provide supervision by HENW and the educational grant will be paid from HENW.
   3. The foundation doctor will have an educational contract with the practice.
   4. The foundation doctor should have personal medical indemnity cover for the time in general practice. They are covered by the acute trust crown indemnity but this added cover allows for good Samaritan acts.

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